



### Notice of Intent to Award

Solicitation Number	202245	Award Date	2/14/2022   7:04 PM CST	
Solicitation Title	Parts and Repair Services for Truck Bodies and Attachments			
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov	
BAO Rep	Trevor Hilton	BAO Email	Trevor.Hilton@nashville.gov	

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Construction Municipal Industrial Equipment Sales Inc	Company Contact	John Scott		
Street Address	211 Depot St.				
City	Goodlettsville	State	TN	Zipcode	37072

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

SH Supervisor (Initial)

Michelle A. Hernandez Lane  
Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 202245 Parts and Repair Services for Truck Bodies and Attachments	Min. SBE/SDV Requirement	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	1.00%	99.00%	\$1,481,897	\$1,496,716	\$1,481,896.77
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Construction Municipal Industrial Equipment Sales Inc dba CMI Equipment Sales Inc	\$1,481,896.77	\$1,481,896.77	\$0	\$1,467,078	\$14,819	Awarded

## BAO Small Business Assessment Sheet

<b>BAO Specialist:</b> Trevor Hilton
<b>Contract Specialist:</b> Daniel Drumwright
<b>Date:</b> 01/24/2022

<b>Department Name:</b> General Services
<b>RFP/ITB Number:</b> 202245

<b>Project Name:</b> Parts and Repair Services for Truck Bodies and Attachments					
Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Construction Municipal Industrial Equipment Sales Inc dba CMI Equipment Sales Inc	\$1,481,896.77	\$1,481,896.77	No	100%	The prime is a metro approved SBE and will self-perform 100% of the work.

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Drumwright, Daniel \(Finance - Purchasing\)](#)  
**Cc:** [Walker, Sandra \(Finance - Procurement\)](#)  
**Subject:** RE: Single Bidder Award Approval RFQ 202245 Parts and Repair Services for Truck Bodies and Attachments  
**Date:** Monday, February 14, 2022 12:48:00 PM

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Award to a single offeror is approved.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>  
**Sent:** Tuesday, February 1, 2022 8:50 AM  
**To:** Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>  
**Cc:** Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>  
**Subject:** Single Bidder Award Approval RFQ 202245 Parts and Repair Services for Truck Bodies and Attachments

Michelle,

RFQ # 202245 closed with a single bidder, Construction Municipal Industrial Equipment Sales Inc dba CMI Equipment Sales Inc. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to, Construction Municipal Industrial Equipment Sales Inc dba CMI Equipment Sales Inc. This ITB was solicited to registered vendors under the commodity code 78180000. An adequate pool of offerors had an opportunity to submit a response. Do you approve the single offer?

Thanks,

**Daniel Drumwright**  
Procurement Officer II  
Department of Finance  
[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)  
(615)862-6632

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**From:** Tinsley, Andrew J (Fleet Management) <[Andrew.Tinsley@nashville.gov](mailto:Andrew.Tinsley@nashville.gov)>  
**Sent:** Wednesday, January 26, 2022 6:45 AM  
**To:** Drumwright, Daniel (Finance - Purchasing) <[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)>  
**Subject:** RE: Award Approval RFQ 202245 Parts and Repair Services for Truck Bodies and Attachments

Please proceed.

Thanks  
Andrew

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**From:** Drumwright, Daniel (Finance - Purchasing) <[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)>  
**Sent:** Tuesday, January 25, 2022 9:53 AM  
**To:** Tinsley, Andrew J (Fleet Management) <[Andrew.Tinsley@nashville.gov](mailto:Andrew.Tinsley@nashville.gov)>  
**Subject:** Award Approval RFQ 202245 Parts and Repair Services for Truck Bodies and Attachments

Andrew,

This solicitation was out for multiple awards. We received a single award for this solicitation. Please advise on the award and confirm whether the single award will suffice.

Thanks,

**Daniel Drumwright**

Procurement Officer II

Department of Finance

[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)

(615)862-6632